TLC™ - Trainer Licensee Certification

QUALIFY AS A CERTIFIED **INTRA** HEALTH & SAFETY TRAINER / PRESENTER

DETAILS

2012 Courses

CAPE TOWN – Rockwell Hotel, 15 Napier St Greenpoint
Tues 8th & Wed 9th May 2012, from 08:30 to 16:30

GAUTENG - Indaba Hotel, William Nicol Drive, Fourways
Tues 15th & Wed 16th May 2012, from 08:30 to 16:30

OUTCOME

Levels of Certification

ADVANCED - Participants who prior to completing the TLC™ submit their "Portfolio of Evidence" demonstrating their competencies in the field of Occupational Health, Safety, Risk, Environmental and Quality will after successfully completing the TLC™, receive a certification as an Advanced Facilitator.

COMPETENT - Participants will after successfully completing the TLC™, receive certification as a Competent Facilitator.

The Programme - Planning to Performance

OBJECTIVE - Attention Retention Recall : Inform Instruct Train : Motivate Entertain
DELIVERY - Energy and sincerity : Eye contact : Flow and Pauses : Impact : Play to your strengths : Power of persuasion : Speaking : Standing out : Telling stories : Thinking on your feet : To Camera : Use of humour : Work the audience
EMOTIONS Beat the butterflies : Comfort zones : Confidence vs arrogance : Conquer anxiety : Redirecting nervous energy : Speaker styles
PHYSIOLOGY - First Impressions : Image : Pronunciation :Voice modulation
SKILLS - Call to action (closing a sale) : Enthusiasm : Impromptu vs prepared : Make it enjoyable : Meeting expectations : Question and answers : Reading body language : Leading meetings, discussions, debates and negotiations : Analysing Feedback
TECHNIQUES - Audience analysis : Group dynamics : Interaction : Microphones : Myths and rules : Personality profiles and styles : Presentation opportunities : Principles of adult learning : Self evaluation : Sticking to time : Training and facilitation
TECHNICAL – AV equipment : Environment & event : Evaluating outcomes : Making your own videos : Maps for the mind : Multimedia : Presenter vs PowerPoint : Preparing presentations : Speech writing : Visual aids and material : Using YouTube

All Employers have a legal obligation

to inform, instruct & train all employees in all the dangers, hazards & risks they will be exposed to while at work. "Employees" include casuals, contractors & sub-contractors.

Publishers of customizable Trainer's Kits

INDUCTOR™ - Health & Safety Induction. **HASREP™** - Health & Safety Reps & Committees. **FIRETRAC™** - Fire Prevention & Protection. **FIRSTRAC™** - Level 1 First Aid. **ELECTRAC™** Electricity Principles & Procedures. **ACTRAC™** - Health & Safety Legislation. Using these kits to do your own risk specific, flexible customizable training, is far more cost effective than paying for on-going training or developing your own courses. Apart from the **FIRSTRAC™**, [where your trainer needs approval from the Department of Labour], you don't have to be a specialist facilitator. Attending the TLC™, means you get huge value for money and savings on our Trainer's Kits.

This course can be presented on your premises

for 8 or more delegates anywhere in Southern Africa.
Contact Ken on 0027 (0) 82 9208912 for a quote.

BOOKING

Organization
VAT No
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Position
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PRESENTER

Email ken@safetyhealthtraining.com
Fax 0027 (0) 86 600 8364

Ken Annandale

Ken has been actively involved in Health & Safety training for over 20 years. Ex drug-squad cop, Naval officer, NOSA Consultant, qualified audiometrist, radio announcer and university group communication skills lecturer. Producer or presenter of various Health & Safety training videos. Chairman of Ceremonies for Africa - producers of the ICC Cricket World Cup 2003 Opening Ceremony. Amateur military historian, team building leader and scuba dive-master. Founder of **INTRA**, a national Health & Safety training company. Ken is a co-recipient of Toastmasters International Communication and Leadership Award.

PAYMENT

Session	Pax	Amount	Total
Gauteng		R3250.00 pp	
Cape Town		R3250.00 pp	

☐ Cash ☐ Credit Card ☐ EFT Deposit ☐ VAT invoice required.

☐ Visa ☐ Amex ☐ Master

Rate includes VAT. Strictly COD. Excludes travel and accommodation.

Account Name: GPT Holdings. Bank: Nedbank, Noordhoek. Account Number: 1250035031. Branch Code: 125009

I hereby authorize Grand Palace Trading 188 (Pty) LTD t/a **INTRA** to debit the above amount/s from the following Credit Card:

		CVV No									Expiry Date				

Date: _____ Authorised Signature:_____

INTRA
HEALTH, SAFETY, FIRST-AID & FIRE TRAINER'S KITS